

COMMERCIAL

Date	
Permit	

JOB ADDRESS:	ENGINEER FEE
APPLICANT IS: ☐ Owner ☐ Contractor/Other (de	escribe) PERMIT
LEGAL DESCRIPTION Subdivision Lot Blo	STATE SURCHARGE ock PID#
	SEWER
PROPERTY OWNER NAME ADDRESS	PHONE # ATTORNEY FEE
CONTRACTOR/RESPONSIBLE PARTY	LICENSE #
	PLAN CHECK
CONTRACTOR ADDRESS	PHONE # TOTAL
ARCHITECT/ENGINEER (for Commercial Work) Name Address	Phone #
Traine Trainess	APPROVED FOR ISSUANCE BY
CLASS OF WORK: ☐ New ☐ Addition ☐ Remo	
DESCRIBE WORK:	CONSTRUCTION TYPE
	OCCUPANCY GROUP
VALUATION OF WORK: \$	DIVISION
•Separate permits are required for electrical, plumbing, heating, ventile	ating or air conditioning.
• This permit becomes null and void if work or construction authorized construction or work is suspended or abandoned for a period of 180 day	ous at any time after goork is commenced
•I hereby certify that I have read and examined this application and kn	now the same to be true and correct. All
provisions of laws and ordinances governing this type of work will be c not. The granting of a permit does not presume to give authority to vic state or local law regulating construction or the performance of constru	plate or cancel the provisions of any other # OF STORIES
	MAX OCCUPANT
Signature of Contractor/Responsible Party Print	nt Name Date LOAD
Time	USE ZONE
Signature of Property Owner Prin	nt Name Date FIRE SPRINKLERS YES
Building Department • Phone 763.635.10	

COMMERCIAL BUILDING PERMIT APPLICATION REQUIREMENTS

Four (4) sets of plans (24" x 36") signed by a State of MN Licensed Architect/Licensed Professional Engineer. Complete plans must include:

Title Sheet

- Building classification and type of construction
- Allowable height
- Allowable area
- Exiting
- Accessibility
- Energy code compliance

Site Plan

Elevations

Details

- Door schedule
- Hardware schedule
- Wall schedule
- Bathroom fixtures
- Fire stopping

Architectural

Structural

Special Inspection Program

Fire Sprinklers

- All fire sprinkler plans involving 20 or more heads must be reviewed by the State Fire Marshall.
- All plans involving less than 20 heads will be reviewed by the City of Elk River.
- A fire sprinkler inspection request form must be applied and paid for before work can proceed.

Mechanical

 All commercial HVAC plans, specs and calculations must be designed and signed by a registered professional mechanical engineer.

Plumbing

All commercial plumbing plans must be submitted to and reviewed by the State DOLI,
Plumbing Codes Division. The permit will be issued by the City of Elk River after it has
received and reviewed the written approval of the DOLI. The City will require two (2) sets
of the same plan that have been submitted to the State for approval.